

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
JANUARY 10, 2022

7:05PM

The January meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The December minutes were read by Clerk Timm and then approved by a motion from Petska seconded by Wilfert, motion carried, with a correction to include Recycling Manager as giving report. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Resolution #2022-001 for participating 50/50 with Manitowoc County to purchase radios for the Mishicot Ambulance was passed with a motion from Pohl and seconded by Petska, motion carried. Our portion of funds of \$2,842.42 will be taken from ARPA funds granted us.

Resolution #2022-002 for participating in the purchase of a new Mishicot Ambulance with the 5 other municipalities that contract with them was passed with a motion from Pohl and seconded by Wilfert, motion carried. Our portion of the cost will be \$62,167.43.

Reports were given by Highway Superintendent Kobes, Constable/Fire Chief Franz, Recycling Manager Kieckbusch and Ambulance Board member, Kobes.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Motion by Petska and seconded by Pohl to approve vouchers, motion carried.

Motion made by Pohl and seconded by Wilfert to approve the procurement policy that is needed by Manitowoc County to go ahead with joint purchases. Motion carried.

Motion by Pohl and seconded by Wilfert to go into close session at 8:00pm.

Motion by Petska and seconded by Pohl to resume open meeting and adjourn open meeting at 8:20pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
FEBRUARY 14, 2022

7:05PM

The February meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert and Petska along with Clerk/Treasurer Timm were present. Supervisor Pohl was excused. The January minutes were read by Clerk Timm and then approved by a motion from Petska seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Application for rezone and split of a 3 acre parcel from a 33 acre parcel from EA to RR to be able to build a home on the 3 acre parcel from Leon Plansky was discussed. Petska made a motion to approve the application on behalf of the Town and motion was seconded by Wilfert. Motion carried. Clerk Timm will submit a letter of support to the Manitowoc County Rezoning Department.

Application for conditional use permit from Mark Kornely to build an additional 2 storage units on his parcel. After discussion, a motion was made by Petska and seconded by Wilfert to approve the application on behalf of the Town and motion was carried. Clerk Timm will submit a letter of support to the Manitowoc County Planning Department.

Operators License applications were approved for Judi Kortens, Jennifer Tuesburg and Jena Voight with a motion from Petska and seconded by Wilfert. Motion carried. One application on the agenda was tabled as proper paperwork was not returned.

Resolution #2022-003- No refund of overpayment on tax bills of \$3.00 and under beginning with the 2022 taxes that will be due in 2023 was passed with a motion from Wilfert and seconded by Petska. Motion carried 2-0.

Ordinance #2022-001-Appointment of Clerk/Treasurer to the Board of Review Committee was passed with a motion by Wilfert and seconded by Petska. Motion carried 2-0.

Reports were given by Highway Superintendent/Ambulance Board member Kobes, Constable/Fire Chief Franz, and Recycling Manager Kieckbusch.

The financials were reviewed and placed on file with a motion from Petska and seconded by Wilfert, motion carried.

Motion by Petska and seconded by Wilfert to approve vouchers, motion carried.

Motion by Wilfert to adjourn meeting at 8:00pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
MARCH 14, 2022

7:00PM

The March meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The February minutes were read by Clerk Timm and then approved by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

2022 Road Review date was set for Tuesday, March 29, 2022 at 9am by a motion from Bill and seconded by Pohl, motion carried. Clerk Timm was instructed to post notice of this meeting.

Highway Superintendent gave his reports and will be attending a Safety Course through Manitowoc County on April 13, 2022. He will be contacting the County to do shoulders on Viceroy and also contacting Scotts about the condition of that road with regard to treatment they did in fall of 2021. Other reports were given by Constable/Fire Chief Franz, and Recycling Manager Kieckbusch. Chief Franz presented information on the purchase of a new fire pumper truck. Further discussion on fire truck will be tabled until April meeting to allow for more detailed information.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Motion by Pohl and seconded by Petska to approve vouchers, motion carried.

Motion by Wilfert to adjourn meeting at 8:20pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
APRIL 11, 2022

7:00PM

The April meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The March minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Operators Licenses applications from the following for Bar-None: Madison Sleger, Audrey Anna Graf and Kari Kiel were approved by a motion from Pohl and seconded by Petska, motion carried.

2022 Road Review report was given. Shoulders on Viceroy will be done and Hillcrest Road will be finished from where the bridge construction stops to Highway 147 if needed. This will be completed when the construction is complete, but may not happen in 2022. Discussion on Neshotah Road and will be taken up with more information at a special meeting on Tuesday, April 19, 2022.

Proposal for purchase of a new Pumper Truck for the Town of Two Rivers Fire Department was presented by Chief Franz. A motion was made by Wilfert and seconded by Pohl to set a special meeting on Tuesday, April 19, 2022 at 6pm to meet with Red Power Diesel to answer additional questions the board has, motion carried. This meeting notice will be posted by Clerk Timm and will also include discussion on a proposal from the City of Two Rivers for a joint project on Neshotah Road.

Reports were given by Highway Superintendent and Ambulance Board member Kobes, Recycling Manager Kieckbusch and Constable, Fire Chief Franz.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Motion by Wilfert and seconded by Petska to approve vouchers, motion carried.

Motion by Wilfert and seconded by Pohl to adjourn meeting at 7:55pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
SPECIAL MEETING MINUTES
APRIL 19, 2022

6:00PM

The special meeting of the Town of Two Rivers was called to order by Chairman Wilfert on Tuesday, April 19, 2022 at 6pm. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. Fire Chief Franz was also in attendance. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert chose to take item number 2 on the agenda first regarding the Neshotah Road joint project with the City of Two Rivers. A motion was made by Wilfert and seconded by Pohl to send a letter of support from the Town of Two Rivers to the City of Two Rivers supporting the cost of this project being submitted for a grant, with potential of 80% being paid by the Federal Grant program. Motion was carried. The other 20% will be shared approximately with 75.6% paid by the City of TR and 24.4% being paid by the Town of TR. The Town's share, at this time, is \$6559.93. This is will be a total reconstruction of Neshotah Road from 22nd Street to 25th Street.

Chairman Wilfert then went to item number 1, new fire pumper purchase for the Town of Two Rivers Fire Department. A representative from Red Power Diesel was present to answer questions with regard to the fire truck. The contract did contain a cap on the potential increase on cost of the chassis. The total cost of the truck as per the contract is \$439,027.10 with a cap of up to a \$10,000 increase only on the chassis, A motion was made by Petska and seconded by Pohl to enter into the contract with Red Power Diesel for purchase of the new pumper, motion carried and Chairman Wilfert signed the contract.

There being no other business for this special meeting, a motion was made by Pohl and seconded by Petska to adjourn the meeting at 6:25pm. Motion carried.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
MAY 9, 2022

7:00PM

The May meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The April regular and April special meeting minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input, seeing none, public input session was closed.

Removed one item from agenda for Cottage Lane LLC, resident requested it be pulled.

Amendment made to Resolution 2022-001 Radio Purchase for Mishicot Ambulance for a minor increase to our portion of the cost of the radios. Motion made by Wilfert and seconded by Pohl to approve the amendment, motion carried.

Reports were given by Highway Superintendent with an injury report to board. It was reported to Clerk/Treasurer and already filed with our Worker's Compensation Company, Bitco. Reports also given by Ambulance Board member Kobes, Recycling Manager Kieckbusch and Constable, Fire Chief Franz.

The financials were reviewed and placed on file with a motion from Petska and seconded by Pohl, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion by Petska and seconded by Pohl to adjourn meeting at 7:35pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
JUNE 13, 2022

7:00PM

The May meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Wilfert, Petska and Pohl along with Clerk/Treasurer Timm were present. The May regular minutes were read and approved by a motion from Pohl seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input. Theresa Becker from the Mishicot Ambulance Services addressed the board to see if they had any questions with regard to the ambulance service. After the third and final call for public input, public input session was closed.

Renewal of the attached list of alcohol beverage licenses and granting of operators licenses was done with a motion by Pohl and seconded by Wilfert, motion carried with Supervisor Petska abstaining.

Update was given with regard to Hillcrest Bridge reconstruction—slated to begin on July 18, 2022.

Reports were given by Recycling Manager Kieckbusch and Constable, Fire Chief Franz. Motion was made by Pohl and seconded by Petska to approve the purchase of a heavy duty blower for the recycling center to move plastic around. Motion carried.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion by Wilfert and seconded by Petska to adjourn meeting at 7:35pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
JULY 11, 2022

7:00PM

The July meeting of the Town of Two Rivers was called to order by Supervisor Petska, as Chairman Wilfert was going to arrive late. Supervisors, Petska and Pohl along with Clerk/Treasurer Timm were present. Wilfert arrived at 7:10pm. The June regular minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Supervisor Petska called three times for public input. After the third and final call for with no public input, public input session was closed.

Approval of a Temporary Picnic License and Temporary Operator's Licenses for the Town of Two Rivers Fire Department, Richard Franz, Ray Chase and Scott Karbowski for July 29, 2022 for their annual fish boil, with a motion by Pohl and seconded by Petska. Motion carried.

Update on Hillcrest Bridge with construction timeline given to all supervisors. Bridge construction was slated to begin on 7-11-2022.

Reports were given by Acting Recycling Manager Wachholz and Constable, Fire Chief Franz.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Wilfert, motion carried.

Vouchers were approved with a motion from Pohl and seconded by Petska, motion carried.

Motion by Pohl and seconded by Petska to adjourn meeting at 7:35pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
AUGUST 8, 2022

7:00PM

The August meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Petska and Pohl along with Clerk/Treasurer Timm were present. The July regular minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input. After the third and final call with no public input, public input session was closed.

Approval of Operators Licenses for Rose Haley and Elizabeth Cook for Bar-None with a motion made by Wilfert and seconded by Pohl, motion carried.

Update on Hillcrest Bridge with construction timeline given to all supervisors. Bridge preparation and construction began on July 12, 2022.

Reports were given by Highway Superintendent, Ambulance Board member, Recycling Manager and Constable, Fire Chief. Discussion on No Wake Ordinance and issues with jet skis. A motion was made by Pohl and seconded by Petska to get signs and buoys back on the river if they are no longer there. Motion carried and Franz will take care of it. Chief Franz noted that Engine 5 (1981 Pierce Truck) was sold to private party for \$4,500.00. The fire department salvaged much of the equipment that was on that truck for future use.

The financials were reviewed and placed on file with a motion from Wilfert and seconded by Petska, motion carried.

Vouchers were approved with a motion from Wilfert and seconded by Pohl, motion carried.

Motion by Pohl and seconded by Petska to adjourn meeting at 8:00pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
SEPTEMBER 12, 2022

7:00PM

The September meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisor Pohl along with Clerk/Treasurer Timm were present. Supervisor Petska was excused. The August regular minutes were approved as printed and reviewed by a motion from Pohl seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input. After the third and final call with no public input, public input session was closed.

Variance request application from Cheryl Olson was reviewed and discussed. Wilfert made a motion to approve the variance request with a requirement to have a certified survey completed and a second was made by Pohl. Motion carried. Clerk/Treasurer Timm was instructed to send a letter to the County Planning and Zoning with our approval.

Update on Hillcrest Bridge with construction timeline given to all supervisors.

Reports were given by Highway Superintendent, Ambulance Board member Kobes reported that our per capita costs are slated to increase to \$9.00 compared to the \$4.50 we are currently paying. This is in line or still below what other municipalities are being charged by other ambulance services. There will be a public meeting on Tuesday, September 27, 2022 at the VFW building in Mishicot at 6:00pm. Public is encouraged to attend. Recycling Manager Kieckbusch gave her report and stated that Debbie Wachholz will be starting in her place on November 1. Kieckbusch will make sure that Wachholz is trained in every aspect of the job. Constable, Fire Chief Franz gave his report.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Wilfert, motion carried.

Vouchers were approved with a motion from Pohl and seconded by Wilfert, motion carried.

Clerk Timm was instructed to make contact with our assessor to see what the budget numbers will be with regard to the reassessment in 2023.

Tentative Budget will be presented at the October 3, 2022 meeting.

Motion by Pohl and seconded by Wilfert to adjourn meeting at 8:05pm, motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
OCTOBER 3, 2022

7:00PM

The October meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Petska and Pohl along with Clerk/Treasurer Timm were present. The September regular minutes were approved as printed and reviewed by a motion from Pohl seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input. After the third and final call with no public input, public input session was closed.

Variance request from Nickolas Sheeter for an amendment to his conditional use permit for indoor storage to include outdoor storage at 3106 Woodview Lane Two Rivers, WI was presented and discussed. Wilfert made a motion to approve the variance request and a second was made by Pohl. Motion carried. Clerk/Treasurer Timm was instructed to send a letter to the County Planning and Zoning with our approval.

Variance request for Garry and Bridget Jaunal 11225 Lake Drive Two Rivers WI for construction of a house and garage according to the application submitted. After discussion, a motion was made by Wilfert and seconded by Petska. Motion carried. Clerk/Treasurer Timm was instructed to send a letter to the County Planning and Zoning with our approval.

Discussion on Manitowoc County request to share in the expense of the repair on the retaining wall on the west side of the bridge and a motion was made by Wilfert and seconded by Pohl to NOT participate in the cost of this repair with the County. Motion carried.

Update on Hillcrest Bridge with construction timeline given to all supervisors. Discussion on the repairs that will be have to done on East Hillcrest Road on both sides of the new bridge. Bids will be put out with specifics and we will check if there are any grants available for this project.

Reports were given by Highway Superintendent and Ambulance Board member. Kobes reported that our per capita costs will increase to \$10.00 compared to the \$4.50 we are currently paying. This is in line or still below what other municipalities are being charged by other ambulance services. Recycling Manager Kieckbusch gave her report and stated that Debbie Wachholz will be starting in her place on November 1. Constable, Fire Chief Franz gave his report.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion was made and seconded to enter into closed session to discuss employee wage increases. Motion carried and board went into closed session.

Motion was made by Petska and seconded by Pohl to adjourn meeting, motion carried and meeting was adjourned at 9:00pm.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
NOVEMBER 7, 2022

7:00PM

The November meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisor Petska along with Clerk/Treasurer Timm were present. Supervisor Pohl was excused. The October regular minutes were approved as printed and reviewed by a motion from Petska seconded by Wilfert, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

Chairman Wilfert called three times for public input. Citizens provided input on buoys on the river by the dam, newsletter, UTV/ATV on town roads, speed trap or warning sign needed on Johnston Drive and drainage on Johnston Drive.

Hillcrest Bridge is slated to open November 14, 2022.

Motion made by Petska and seconded by Wilfert to approve the following Operators Licenses:

Mike Demske-Manitowoc Rifle and Pistol
Samantha Lebrick-Bar-None
Michael Basten-Bar-None
Kendall Rahmlow-Westshore Sportsman Club
Bruce Grossheim-Westshore Sportsman Club

Motion carried.

Reports were given by Highway Superintendent and Ambulance Board member Kobes, recycling manager Kieckbusch gave her final report and stated that Debbie Wachholz will be starting in her place sometime in November and will then begin reporting to the Board. Fire department report was given by Mark Leichtfuss as Chief Franz was unable to attend. No constable report at this time.

The financials were reviewed and placed on file with a motion from Petska and seconded by Wilfert, motion carried.

Vouchers were approved with a motion from Petska and seconded by Wilfert, motion carried.

Motion made by Wilfert and seconded by Petska to void out check for \$5.00 from 1-19-2021 which has not cleared Bank First. Motion carried.

Motion made by Wilfert and seconded by Petska to assign an additional \$100,000 to Fire Protection from unassigned for the new truck that is on order. Motion carried.

James Jilek, 6335 Homestead Lane addressed the board with regard to the overflow from the artesian well on his property. Discussion continued as to possible solutions, one being to run tile down to the culvert on Johnston Drive. Town will look in to what is involved with obtaining easements in the town's right of way on the road. Other residents speaking Gene Grall, 6255 Homestead Lane and 6275 Johnston Drive, Dennis Shilts.

Motion was made by Wilfert and seconded by Petska to adjourn meeting at 8:35pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert

TOWN OF TWO RIVERS
BOARD OF SUPERVISORS
MINUTES
DECEMBER 12, 2022

7:05PM

The December meeting of the Town of Two Rivers was called to order by Chairman Wilfert. Supervisors Petska and Pohl along with Clerk/Treasurer Timm were present. The November regular meeting minutes were approved as printed and reviewed by a motion from Pohl seconded by Petska, motion carried. According to Chapter 19.84 of the Wisconsin Statutes, the meeting notices were posted in designated places and on the website.

With a motion by Petska and seconded by Pohl the agenda was adjusted to move item number 5, speed limit on Hillcrest Road to number 2 on the agenda and move all other items down. Motion carried.

Dan Shambeau addressed the board with a petition from residents to reduce the speed limit on Hillcrest Road to 45 miles per hour. Options were discussed and many residents addressed the board. After all discussion, a motion was made by Pohl and seconded by Petska to reduce the speed on Hillcrest Road from State Highway 42 to State Highway 147 to 45 miles per hour. Motion carried. Highway Supervisor Kobes was instructed to contact the Manitowoc County Highway Department and get this done as soon as possible, understanding that with the weather and frozen ground, it may not happen immediately.

Chairman Wilfert called three times for public input. There being none, public input was closed.

Motion made by Wilfert and seconded by Pohl to approve the following Operators Licenses:

Dawn Bright Bar-None

Kendra Hynek Bar-None

Motion carried.

Reports were given by Highway Superintendent and Ambulance Board member Kobes and new recycling manager Wachholz. Fire Chief Franz gave his report and requested closed session for December meeting to discuss succession planning for Fire Chief position. Constable Franz gave his report.

The financials were reviewed and placed on file with a motion from Pohl and seconded by Petska, motion carried.

Vouchers were approved with a motion from Petska and seconded by Pohl, motion carried.

Motion was made by Wilfert and seconded by Petska to adjourn meeting at 8:07pm. Motion carried and meeting was adjourned.

Respectfully submitted,

Bonnie Timm
Clerk/Treasurer

Authenticated by William Wilfert